



TENANT APPLICATION FORM

Please note: A copy of this form must be completed by each intended occupier over 18 years of age, and include a non refundable payment of £120 for the first applicant and £60 for any additional applicants.

Surname (Mr/Mrs/Ms/Miss):		First Name:
Home Tel:	Work Tel:	Date of birth:
Mobile Number:		Maiden Name:
Email Address:		
Present Address:		
		Postcode:
Owner/tenant/other (specify):	How long there:	Reason to leave:
Landlord/Agent:	Name:	
Address:	Email:	
Postcode:	Tel:	Fax:
<u>If less than 3 years at the above address: (A Full 3 year address history must be given)</u>		
Previous Address:		
		Postcode:
Owner/tenant/other (specify):	How long there:	Reason to leave:
Landlord/Agent:	Name:	
Address:	Email:	
Postcode:	Tel:	Fax:

Current Employer:	Name:	
Address:	Email:	
Postcode:	Tel:	Fax:
Position held:	Annual Salary:	
Date commenced:	Contact Name:	Position:
If less than 2 years with current employer please give previous employer's details overleaf.		



Accountant if self-employed:	Name:	
Address:	Email:	
Postcode:	Tel:	Fax:

Your Bank:	Name:	
Branch Address:		
Sort Code: - -	A/c name:	A/c no:

Personal Referee:	Name:	
Address:	Email:	
Postcode:	Tel:	Fax:
Occupation:	Relationship:	Time known:

Please note: This cannot be a family member or the same as your employer.

General:	
Do you smoke?	Yes / No
Do you intend to keep any pets? If so please give details:	Yes / No
Will any children be living with you? If so please give ages:	Yes / No
Do you have a criminal record?	Yes / No
Have you ever had any County Court Judgements against yourself?	Yes / No
Have you ever been evicted from or asked to leave a property you were renting for any reason?	Yes / No



We require photo ID of either a passport or driving licence and also a utility bill but not a mobile phone bill. Without these we cannot process the application.

Please delete as appropriate:

I do/do not* intend to claim housing benefits/local housing allowance in respect of any property let by you to me.

I am/am not* currently in receipt of housing benefits/local housing allowance.

Declaration:

I declare that the information I have provided on this form is true and correct, and hereby authorise you to verify the details given and to seek references as required. I understand that this does not represent any offer or contract of any nature. I further understand that if you decline to offer me a tenancy no explanation will be given.

Signed by Applicant:

Date:

Additional information may be included here: